

RICHMOND TOWN COUNCIL MEETING

Minutes of the Resources Committee held 6.30 p.m. 2nd October 2017 in the Mayor's Parlour, Richmond Town Hall

PRESENT: Councillors: Heap (Chair)
Preece (Vice Chair)
White
Lord
Parsons
Hodgson
World

In Attendance: Ms H. Lawler, Town Clerk

R.01.10.17 Apologies: Councillors Blease, Steggles and Harris (late arrival)

R.02.10.17 Public Open Session:

There were no members of the public present.

R.03.10.17 There were no declarations of interest

R.04.10.17 Town Clerk's Update

The Town Clerk reported that a booking enquiry had been received to sell clearance beds, once a month for 4 hours per day for the next 6 months. The first sale would be on a trial basis, and all signage will be removed after the event. All refuse to be taken away.

No resolution made.

R.05.10.17 Repairs to Mayoral Chain:

Following the Mayor's concerns regarding the ineffective safety catch which attaches the pendant to the mayoral chain a quotation had been sought and received.

Proposed: Councillor Lord Seconded: Councillor White

RESOLVED: that

- a) **quotation for £104.50 plus VAT be accepted**
- b) **Costs to be debited from robes/maces precept line**

R06.10.17 Main Office CCTV:

A quotation had been received for the sum of £744.97 to connect a further camera in the main office to the existing system.

Proposed: Councillor Lord Seconded: Councillor World

RESOLVED: that

- a) **the quotation be approved.**
- b) **costs be debited from the repairs and renewals precept line.**

The Town Clerk requested that the recording equipment be placed in a lockable unit with one key held by the Town Clerk and the other held by a nominated member of staff.

R.07.10.17 WI-FI:

The Town Clerk reported constant extra use of wi-fi

Proposed: Councillor Parsons Seconded: Councillor Preece

RESOLVED: that a meeting be arranged with the traders to discuss the issue.

R08.10.17 Market Hall Rear Wall:

Members were informed that the Architect had gone out to tender for three prices. Two quotations have since been received.

RESOLVED: that the quotation for £39,652 from Contractor B, be accepted

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that the above sum be debited from the Building Fund.

R09.10.17 Markets:

Rents for the Indoor Market from Christmas 2017 to Easter 2018 to remain the same as last year. A meeting is to be arranged with the Outdoor Market Traders to discuss ways of improving the market. Prices to be sought for hemp shopping bags.

R10.10.17 Curtilage Coping stones:

The Town Clerk reported that uneven coping stones on the low wall around the curtilage are in need of repair and 5 No. new pieces of stone are required.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that

- a) **quotation of £1,190 plus VAT be accepted**
- b) **cost be debited from the General Fund**

R11.10.17 Restoration of Painting:

Discussion took place regarding a painting of an unidentified past mayor which has been stored in the Town Council loft space.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that the Town Council approach Bowes Museum to get an estimate to clean, repair and frame the painting.

R12.10.17 Banking Facilities:

Councillor Preece outlined his reasons for requesting members consider the provision of a Bank Debit Card. Discussion took place regarding control issues.

Proposed: Councillor Parsons Seconded: Councillor Heap

RESOLVED: that the Town Clerk consult with the Auditor.

The meeting finished at 7.20 pm.

Councillor Harris arrived at the close of the meeting and gave his apologies as he had been held up in traffic.