

RICHMOND TOWN COUNCIL

Minutes of the Resources Meeting held 6.30 p.m. Wednesday 22nd June 2016 in the Mayor's Parlour, Richmond Town Hall

PRESENT: Councillors: Heap - Chair
Parsons - Vice Chair
Lord
Harris
Preece
White
Blease
Steggles

In attendance: Ms H. Lawler (Town Clerk)

R.01.06a.16 Apologies:

Councillors World and Bryant

R.02.06a.16 Public Open Session:

There were no members of the public present.

R.03.06a.16 It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

R.04.06a.16 Town Clerk's Updates:

The Town Clerk gave Members an update regarding the job vacancies and reported that Richmondshire District Council and Yorkshire Local Council Association have been consulted along with the Chair and Vice Chair of Resources. Short listing and interviews will commence next week.

R05.06a.16 Training for Councillors:

All Councillors had been informed of a training course to be held locally and three Councillors have put their names forward and will be attending. Discussion took place regarding future training and the allocation of costs.

Proposed: Councillor Pearson Seconded: Councillor Harris

RESOLVED: that a new Councillor Training Precept line be recommended to Full Council with a suggested budget of £2,500.

R06.06a.16 Town Hall Improvements:

The Town Clerk gave an update on the proposed schedule of improvements to the Town Hall. The redecoration works to the Mayor's Parlour will commence on Monday 27th June 2016. The contractors have priced to double line the ceiling. The Town Clerk had obtained costs for the

soft furnishings (blinds/curtains) for the Chamber, Main Hall and Parlour. It was decided to obtain a comparative quotation if possible.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that

- a) the quotation for the sum of £480 to double line the ceiling be accepted.**
- b) blinds be approved for the Mayor's Parlour**

Councillor Harris left the meeting.

R07.06a.16 Loop System:

The Town Clerk reported that a quotation had been received for the repair of the loop system in the Market Hall, which is currently not working.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that

- a) the quotation for the repairs be accepted**
- b) the costs be debited from Market revenue.**

R08.06a.16 Lead Councillor Document:

Markets

Considerable discussion took place regarding the role of Lead Councillors. It was agreed that work needed to be done to improve and promote the markets.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that a Resources sub committee be formed which can be open to all Councillors and also include Town Hall Keepers with relevant experience.

Lead Councillor Document

Councillors had been supplied with a copy of the document agreed at the Community Meeting.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that

- a) the document be approved subject to minor changes to wording.**
- b) the document be recommended to full Council.**

R09.06a.16 PWLB:

The Town Clerk gave details of figures on the outstanding balance of the PWLB. Discussion took place regarding the timing of the repayment of this loan from the Town Council reserves.

Proposed: Councillor Lord Seconded: Councillor Heap

RESOLVED: to pay off the loan with the PWLB by the end of the financial year, no later than 15.03.2017

R10.06a.16 Richmond Plan:

Councillor Bryant in his absence had produced a proposal document for a Plan for Richmond.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that a sub committee be formed under Resources which is open to Councillors to develop this plan.

The meeting closed at 7.45 p.m.