

RICHMOND TOWN COUNCIL

Minutes of the Resources Meeting held 6.30 p.m. Monday 19th September 2016 in the Mayor's Parlour, Richmond Town Hall

PRESENT: Councillors: Heap - Chair
Parsons - Vice Chair
White
Bryant
World
Steggles
Harris

In attendance: Ms H. Lawler (Town Clerk)

R.01.09.16 Apologies:

Councillors Blease, Lord and Preece

R.02.09.16 Public Open Session:

There were no members of the public present.

R.03.09.16 It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

R.04.09.16 Christmas Fair/Sunday Fairs:

The Town Clerk informed members that income from stallage had now been agreed for the Christmas Fair.

Proposed: Councillor Parsons Seconded: Councillor World

RESOLVED: that

- a) **subject to the organisation being DDA compliant £1,000 be donated from the Market Income budget**
- b) **permission be given to an electrical contractor to over see the usage of our external electrical sockets**
- c) **the increase hire charge for Sunday Fairs be agreed and take effect from April 2017.**

R05.09.16 Town Hall Kitchen - Cooker:

The Town Clerk informed members that after a recent inspection a new cooker is required and the installation of an electric cooker will negate the need for annual gas safety checks and update to ventilation system.

Proposed: Councillor Heap Seconded: Councillor White

RESOLVED: that the sum of £1,000 be agreed for supply and installation of the appliance.

R06.09.16 Soft Furnishings:

The Town Clerk informed members that quotations had been received for the chamber and Mayor's Parlour.

Proposed: Councillor Parsons Seconded: Councillor Heap

RESOLVED: that

- a) **the quotation for the chamber and the parlour be accepted.**
- b) **the colour of the fabric be gold as per sample.**

Further costings are required for a back out blind over the court area and the cost to purchase the fabric only at this stage for the Main Hall.

R07.09.16 Removal of Tree:

The Town Clerk reported that a conifer tree overhanging the Ashes Cemetery at St. Mary's Church has lost some of its limbs and an order has been applied for to remove the tree. Costs have been obtained which include all the necessary permissions and applications. The quotation also includes the grinding out of the stump.

Proposed: Councillor Parsons Seconded: Councillor Steggles

RESOLVED: that the quote be accepted.

R08.09.16 Committee Structures:

Following a meeting on 5th September it was agreed that further discussions should take place at each committee meeting relating to structures.

Proposed: Councillor White Seconded: Councillor Bryant

RESOLVED: that the structure of the Resources Committee remain the same.

Councillors felt that the next Resources Meeting should concentrate on Markets and the report from the Working Group.

It was suggested that at the next Mayoral year the Donations Committee could be amalgamated into Resources remit.

R09.09.16 Proposed: Councillor Harris Seconded: Councillor Steggles

RESOLVED: to move into Private Session:

RESOLVED: that the meeting move out of Private Session

The meeting finished at 7.35p.m.