

**RICHMOND TOWN COUNCIL**

**Minutes of the Resources Meeting held 6.30 p.m. Monday 16<sup>th</sup> November 2016 in the Mayor's Parlour, Richmond Town Hall**

PRESENT: Councillors: Heap - Chair  
Parsons – Vice Chair  
White  
World  
Steggles  
Blease  
Preece  
Harris  
Bryant

**In attendance:** Ms H. Lawler (Town Clerk)

**R.01.11.16 Apologies:**

Councillor Lord

**R.02.11.16 Public Open Session:**

There were no members of the public present.

**R.03.11.16** It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

**R.04.11.16 Town Hall Works:**

1. The Town Clerk informed Councillors that two quotations had been received for internal decoration of the Main Hall and the Entrance Hall.

Proposed: Councillor Parsons Seconded: Councillor Heap

**RESOLVED: that**

- a) **the quotation for the sum of £2,350 for decoration of the Main Hall be accepted**
- b) **the quotation of £810 for decoration of the Entrance Hall be accepted**
- c) **all decoration works to commence after a full inspection has been carried out on the condition of the roof whilst scaffolding on current work is in place.**
- d) **Funding for the projects to be debited from the general fund.**

**2. Curtains and Blinds for Town Hall:**

A revised quote has been received which incorporates a back out blind over the Court area.

Proposed: Councillor Parsons Seconded: Councillor World

**RESOLVED: that**

- a) the quotation for the sum of £12,162.85 be accepted
- b) the sum be debited from the general fund

Councillor White asked that his abstention be recorded.

**R.05.11.16 Bench outside Town Hall:**

Councillor Harris requested that members consider putting a bench outside the Town Hall. Members looked at various design options.

Proposed: Councillor Harris      Seconded: Councillor Preece

**RESOLVED: that the Conservation Officer's approval be sought.**

**R06.11.16 Security:**

The Town Clerk had been asked to obtain a quotation for 2 No. additional security cameras to be fitted, in the Mayor's Parlour and in the Town Hall Keepers Office. Following further discussion members felt that consideration should be given to installation of extra cameras.

Proposed: Councillor Parsons      Seconded: Councillor Harris

**RESOVED: that two quotes be obtained for a new system.**

**R07.11.16 Resources Working Group:**

Councillor Bryant reported on the content of the five meetings that the group have had so far. A possible community project was discussed.

Proposed: Councillor Bryant      Seconded: Councillor White

**RESOLVED: that one further meeting be held following the Autumn Statement to form a proposal.**

**R08.11.16 Markets:**

It was decided to hold a separate Resources Meeting to discuss both Indoor and Outdoor Markets and how to improve them. Meeting to be held on Monday 21<sup>st</sup> November at 6.30 p.m. in the Mayor's Parlour.

Town Hall Hire charges

Proposed: Councillor World      Seconded: Councillor Parsons

**RESOLVED: that there will not be an increase in hire charges 2017/18**

**R09.11.16** Proposed: Councillor Preece      Seconded: Councillor White

**RESOLVED: that the meeting move out of Private Session**

**The meeting finished at 7.50p.m.**