

***RICHMOND TOWN COUNCIL***  
***Minutes of the meeting held on 05 June 2017***

**Present:** Councillors Parsons - Mayor  
Preece  
Hodgson  
Heap  
Lord  
Steggles  
World  
White  
Spencer  
Croasdell  
Cooke  
Bryant

**In attendance:** Mrs. C. Ord (Assistant Town Clerk)  
Mrs G. Lunn (Mayor's Chaplain)

**01.06.17 Apologies:** Heather Lawler, Town Clerk  
Councillors Harris and Blease.

**02.06.17 Public Open Session:**  
  
No members of public present.

**03.06.17 County Councillor:**  
  
County Councillor Parsons gave an update on grit bins and reported that repairs to Station Bridge are now complete.

**04.06.17 Richmondshire District Councillor:**  
  
There were no questions.

**05.06.17 Declarations of Interest:**  
  
No Declarations of Interest were made.

**06.06.17 Minutes:**  
  
Proposed: Councillor Lord Seconded: Councillor Cooke

**RESOLVED that the Minutes of the Town Council Meeting held on 24 April 2017 be accepted as a true record.**

**07.06.17 Updates:**  
  
There were no updates.



Community - 19 April 2017  
15 May 2017

Proposed: Councillor White      Seconded: Councillor Cooke

**RESOLVED that the Minutes of the above Community Meetings be accepted as a true record.**

Notes from the Duck Club Meeting

Considerable discussion took place regarding the issues relating to Friary Gardens. Reference was made to a recent Duck Club meeting attended by Councillors where the notes had been taken by Councillor White.

The Mayor thanked Councillor White for taking the notes.

Proposed: Councillor World      Seconded: Councillor Parsons

**RESOLVED: that the notes taken by Councillor White be accepted as a true record of the meeting.**

Following further heated debate Councillors Spencer and Cooke took exception to comments made by Councillors Preece and Lord and expressed their disapproval by leaving the meeting. Councillor Preece apologise for his comments. The two Councillors left at 7.00 p.m.

#### **11a.06.17      Emergency Item – Election of Resources Committee**

After due consideration it was suggested that this item be deferred to the Town Council meeting scheduled for 26 June 2017.

Proposed: Councillor Bryant      Seconded: Councillor Steggles

**RESOLVED: that**

- a) **election of the Resources Committee take place at the next Town Council Meeting.**
- b) **in 2018 all Committees to be decided prior to Mayor Making.**

Proposed: Councillor World      Seconded: Councillor Preece

**RESOLVED: that the current Chair and Vice Chair of Resources stay in post until the new committee is decided.**

#### **12.06.17      Outside Bodies:**

Councillor Heap gave an update on his site visit to the A1 road works depot at Leeming. He reported the completion date for the works has been put back until October 2017, although this is a provisional date. Delays are due to archaeological work and installation of new services which will add a further

£1m to the overall budget. All local access routes should be open by the end of July 2017. A further interim site meeting will be held in August/September.

Norwegian Twinning

Councillor White informed members that it will be the Town Council's turn to visit Norway next year. The Mayor reminded members that cost of the visit should be precepted.

**13.06.17 Town Clock:**

This item was dealt with under Town Clerk's Report.

**14.06.17 Internal Audit:**

Members had been supplied with a copy of the audit document prior to the meeting.

Proposed: Councillor Lord      Seconded: Councillor Steggles

**RESOLVED: Councillors noted the recommendations and approved the Internal Audit document.**

**15.06.17 Boundary Signs:**

A quotation had been received for removal and repainting of eight boundary signs. All signs to be returned to sites on completion of the work.

Proposed: Councillor Parsons      Seconded: Councillor White

**RESOLVED: that**

- a) **the quotation for £960 plus VAT be approved**
- b) **costs be debited from the General Fund**

**16.06.17** Proposed: Councillor Lord      Seconded: Councillor White

**RESOLVED: to move into Private Session**

**17b.06.17** Proposed: Councillor Parsons      Seconded: Councillor Heap

**RESOLVED: to move out of Private Session and return to Public Open Session**

**17.06.17 Staffing:**

Town Hall Keepers

Proposed: Councillor World      Seconded: Councillor Parsons

**RESOLVED: that**

- a) **letters be given to Andy Macey, Glenn Petty and Steve Dockerty on behalf of the Town Council**

**thanking them for all their hard work and especially for covering all the extra hours whilst covering staff absence due to sickness.**

- b) copies of the letters to be retained of their personal staff files.**

**17a.06.17 Co-option:**

Members were supplied with information from a potential new Councillor.

Proposed: Councillor Parsons    Seconded: Councillor Lord

**RESOLVED: that Mr. Paul Hadden be co-opted as a Councillor.**

This decision was unanimous.

The Mayor asked that the spring clip on the pendant of the mayoral chain be repaired as it no longer functions properly.