

RICHMOND TOWN COUNCIL
Minutes of the meeting held on 30 October 2017

Present: Councillors Parsons – Mayor
Hodgson
Blease
Harris
Heap
World
Preece
White

In attendance: Ms. H. Lawler, Town Clerk
Mrs C. Ord, Assistant Town Clerk
Mrs. G. Lunn

The Mayor asked that a minutes silence be observed in memory of Mr. Robert Chandler (Bob) the Town Council’s Pinder who had passed away on 27 September 2017.

Mrs. Lunn the Mayor’s Chaplain asked those present to join with her in prayers for the deceased and his family.

01.10.17 Apologies: Councillors Bryant, Steggles, Hadden, Spencer
Councillor Lord tendered his apologies as he might arrive later in the proceedings due to work commitments.

02.10.17 Public Open Session:

A member of the public raised concerns regarding access for emergency services via Quakers Lane once the new traffic system is in place. He also asked various questions about signage and traffic flow on Quarry Road.

The Mayor stated that he would take his concerns and queries to North Yorkshire County Council and call at his place of work to report the outcome.

03.10.17 County Councillor:

No further questions.

04.10.17 Richmondshire District Councillor:

Discussions took place regarding damaged grit bins. Councillor White reported that the Whitefields grit bin vanished during the summer months. Members noted the comments and stated that the Town Council is charged £75 for each replacement.

Questions were raised concerning the Richmond School planning application to extend opening hours at the Sports Pavilion. A member stated it had been reported in the press that permission had been granted. Councillor Parsons stated that the planning permission had yet to be published.

05.10.17 Declarations of Interest:

None declared.

06.10.17 Minutes:

Proposed: Councillor Blease Seconded: Councillor Heap

RESOLVED that the Minutes of the Town Council Meeting held on 25 September 2017 be accepted as a true record.

Discussion took place on the submission of apologies by Councillors prior to meetings and reasons for absences, recorded by the Town Clerk.

07.10.17 Updates:

No updates.

08.10.17 Town Clerk's Report:

A debate took place regarding signage on the A1.

Christmas Lights

The Town Clerk reported that in the absence of a specification for Christmas Lights the works could not be put out to tender. New lights had been delivered and the supplier and existing contractor will price for installation works. The Town Clerk informed Councillors that the lights may be erected earlier than usual.

Proposed: Councillor Parsons Seconded: Councillor Preece

RESOLVED: that the Town Clerk, Chair of Community and Lead Councillors for Christmas Lights be given delegated authority to approve costs for festive lighting.

The Town Clerk asked for volunteers to help serve the Christmas punch and mince pies on Friday 1st December the switch on date.

Friary Gardens

Work on the new lighting boxes in Friary Gardens will commence week of 6th November and will be completed in time for Remembrance Sunday and the Christmas lights switch on.

George Roper - Mayor 1924-1926

The Town Clerk reported she had received a quotation for £880 for the restoration, repairs and framing of a painting of Mayor George Roper.

Proposed: Councillor Preece Seconded: Councillor Parsons

RESOLVED: that the quotation be accepted.

It was agreed that this work would take place in April 2018 and that the cost would be included in the precept calculation for the coming year. One abstention was recorded and Councillor White requested that his vote against the proposal be recorded.

CCTV

The Town Clerk referred to the questions raised at the last meeting and informed members that the capital costs from within the total costs of the quotation is £21,110. There would be no exit penalty costs in the event the contract was terminated before the end of the five year term, only the costs for removing the infrastructure.

Remembrance Sunday

The Town Clerk asked Councillors to respond to the invitation to attend Remembrance Sunday if they have not already done so.

Fireworks Display

The Town Clerk asked that volunteers meet on The Avenue at 4.15p.m to distribute cones. Volunteer Marshals meet in the school library at 5.30p.m. The clear up operation will start at 9.30 a.m. on Monday and help is required.

Market Hall repairs

Discussions had taken place with the Town Council's Architect regarding the repairs and he had indicated that 28 February – 5 March when the weather improves would be a more suitable time to carry out the damp proofing work. A pre-site meeting will take place in January.

Members requested that Market Traders be issued with a formal letter.

Wi-Fi

The Town Clerk gave an update and potential costs for increased usage. Members asked that the Town Clerk obtain information for a Community Wi-Fi system.

Proposed: Councillor Parsons Seconded: Councillor Preece

RESOLVED: that this item be referred to the Resources Committee who were given delegated authority to reach a final decision.

Resignation of Councillor S. Cooke

Members had previously been informed of the resignation of Councillor Steve Cooke. Members asked that thanks be recorded to Councillor Cooke for his work as a Town Councillor serving on Central Ward.

Proposed: Councillor Preece Seconded: Councillor White
That a personal letter be sent to Councillor Cooke thanking him for his service to the Town Council.

This motion was not carried. Councillor Lord arrived at 7.40 p.m.

12.10.17 Outside Bodies:

RBTA update.

Councillor White reported that he is not able to attend the Pantomime due to a Norwegian Twinning meeting on the same evening.

13.10.17 Christmas Market:

Community Project Fund

Councillor Parsons stated that it had been agreed at the Precept meeting that the Resources Committee would administer the Community Project Fund.

Proposed: Councillor Parsons Seconded: Councillor Lord

RESOLVED: that future applications be dealt with by the Resources Committee.

Richmond Town Christmas Market

Councillor Parsons opened the discussion referring to the unexpected costs of staging for the event which had been provided at minimal cost the previous year. Councillors were reminded that the organisation had requested £2,000 from the Town Council Community Project Fund and had been awarded £1,000. After due consideration the following resolution was carried.

Proposed: Councillor Parsons Seconded: Councillor Heap

RESOLVED: that the additional sum of £1,000 be granted to the Richmond Town Christmas Market from the Community Project Fund.

14.10.17 Investors in Richmond:

Proposed: Councillor Parsons Seconded: Councillor Blease

RESOLVED: that this item be moved to Private Session

15.10.17 Freedoms:

Proposed: Councillor Parsons Seconded: Councillor Preece

RESOLVED: that the following minutes referring to two Freedoms be moved into Public Open Session.

19.07.17 Freedom:

Baroness Hale of Richmond

The Mayor, Councillor Parsons gave some background information on Baroness Hale of Richmond relating to her schooling and recent appointment as the UK's first female president of the U.K's Supreme Court. He asked that members considered a proposal to offer her the Freedom of the town.

Proposed: Councillor Parsons Seconded: Councillor Harris

RESOLVED: that Richmond Town Council are minded to offer Baroness Hale of Richmond the Freedom of Richmond.

Catterick Garrison

Proposed: Councillor Parsons Seconded: Councillor World

RESOLVED: that Richmond Town Council are minded to offer Catterick Garrison the Freedom of Richmond.

There were two abstentions.

18.09.17 Freedom:

Baroness Hale of Richmond

The Town Clerk informed members that a letter had been received from Baroness Hale who is minded to accept the offer of the Freedom of Richmond Town.

Catterick Garrison

A letter had been received accepting the Freedom of Richmond.

Freedoms

Proposed: Councillor World Seconded: Councillor White

RESOLVED: that

- a) **the Freedoms for Baroness Hale and Catterick Garrison to be held separately**
- b) **both Freedoms be held within this financial year.**

16.10.17 Proposed: Councillor Lord Seconded: Councillor Parsons

RESOLVED: to move into Private Session

RESOLVED: to move out of Private Session