

***RICHMOND TOWN COUNCIL***  
***Minutes of the meeting held on 30 March 2015***

**Present:** Councillors World(Mayor)  
Heap  
Harris  
Blease  
Steggles  
Robinson  
Preece  
Curran  
Lord  
Parsons  
Adams  
White

**In attendance:** Mrs C. Ord (Assistant Town Clerk)

**01.03.15 Apologies:** Councillor Cooke and Ms Lawler Town Clerk and Rev'd Chambers

**Absent:** Councillors Kilvington-Mason and Hedges.

**02.3.15 Public Open Session:**

There were 5 members of the public present.

**04.03.15 Good Neighbour Scheme:**

It was agreed that item 4 should be taken out of sequence

Members had been provided with an information sheet by the Chair of the organisation prior to the meeting. The Chair was invited to address the meeting and outlined the central aims of the St. John's Community Centre. Members asked various questions about the proposed "Good Neighbour Scheme" which is aimed at helping people with small practical tasks to assist them to remain in their own homes. It was established that there are a considerable number of Richmond residents being supported by the centre. There are currently two full time members of staff, 6 part-time staff and approximately 50 volunteers to assist with a large range of tasks. The Chair asked anyone thinking of offering their services as a volunteer to contact the St. John's Centre in Shute Road, Catterick Garrison.

Councillor World thanked the Chair of the organisation for giving an informative talk.

Proposed: Councillor Curran      Seconded: Councillor Lord

**RESOLVED: that a letter giving the Town Council's strong support of the scheme be sent.**

**03.03.15 Just the Job:**

Due to a recent decision by the Community Committee a request had been received from Just the Job asking to address Councillors of the Town Council.

The representative informed members that the organisation is a small charity in its 10<sup>th</sup> year. The Charity supports adults with learning difficulties from the age of 19 to 50 years and the aim is to help them achieve their full potential in life. Members of the organisation carry out a variety of supervised paying jobs in the community and surrounding area. Waste wood from the MOD is processed and sold during the winter months and the Town Council's annual watering contract provides employment during the summer months. The representative stated that these contracts help keep the organisation viable as well as provide invaluable work experience and stated that whilst understanding that savings to the budget have to be made, he asked that the Town Council reconsider their decision to take the watering contract in house. An explanation of reduced funding to the organisation by NYCC was also given.

Councillor Preece asked the County Councillor and members to consider sending a letter to the Health and Adult Services requesting continued support for the work that Just the Job provides for the Adults by promoting social and economic independence. Members were informed that funding of the organisation by NYCC has been reduced and members were particularly concerned on hearing that when a member of the special needs workforce is off sick payment is also reduced. However, the supervision obligations still remain the same.

Proposed: Councillor Preece      Seconded: Councillor Parsons

**RESOLVED: that a letter supporting the work of Just the Job be sent to the Director of Health and Adult Services.**

This decision is unanimous

Proposed: Councillor World      Councillor Harris

**RESOLVED: that the watering contract be deferred to Private Session for further discussion.**

**05.03.15 County Councillor:**

County Councillor Parsons informed members of the outcome of a discussion with the Area Committee regarding the traffic chaos in January due to inadequate gritting.

County Councillor Parsons informed members that he will be attending a site meeting on Wednesday to discuss the proposed cobbling programme which is due to commence in April and will not be completed until July.

**06.03.15 District Councillors:**

Signage

Councillor White stated that “White Friars Walk” and other signage on the Whitefield development are illegible and causing problems for delivery companies. He stated that this had been reported previously. Councillor Lord stated that the person responsible for the signage is ill hence the delay in getting the work done as there is a backlog of jobs.

Other matters raised were the overhanging trees on Alexandra Way and the Yorewaste refuse bin outside the Buck Inn.

**07.03.15 Declarations of Interest:**

It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

**08.03.15 Minutes:**

Proposed: Councillor Lord      Seconded: Councillor Robinson

**RESOLVED that the Minutes of the Town Council Meeting held on 23 February 2015 be accepted as a true record.**

**09.03.15 Updates:**

Councillor Curran gave an update on the Ambulance Service scheme for provision of defibrillators. Councillor Curran stated that she will discuss the matter further with the Town Clerk.

**10.03.15 Town Clerk’s Report:**

The Mayor gave the report in the absence of the Town Clerk.

Torque

The Torque exchange took place on Monday 23<sup>rd</sup> March. The press and council photographer were in attendance to record the exchange and details will appear in the Northern Echo and the Darlington & Stockton Times.

Defibrillators

The Town Clerk contacted the Yorkshire Ambulance Service to ascertain the ‘mapping and gapping’ i.e, the location of the existing defibrillators. The only defibrillator registered is at the Dental Practice in Pottergate. Details of equipment and external housing can be found in Councillors folders. The Town Clerk asked members to note that the Ambulance Service has offered to come to talk to members.



Donations - 25 March 2015

Proposed: Councillor Parsons Seconded: Councillor Adams

**RESOLVED: that subject to Councillor Steggles apologies being recorded the Minutes be approved.**

**14.02.15 Outside Bodies:**

Councillor Harris informed members that he had attended a meeting of the Walking Book Festival.

Councillor World had attended an Area Committee meeting which had lasted a considerable time. Unfortunately the Police and Fire Service did not get an opportunity to speak due to the meeting overrunning. It is hoped that the format for the meetings could be altered to avoid this situation arising in the future.

**15.03.15 Market Regulations:**

Proposed: Councillor Lord Seconded: Councillor Robinson

**RESOLVED: that the Market Trading Regulations and Conditions be approved.**

**16.03.15 Risk Assessments:**

Proposed: Councillor Lord Seconded: Councillor Preece

**RESOLVED: that the proposed Risk Assessment document be approved.**

**17.03.15 BR Events:**

Discussion took place regarding the event scheduled for 6<sup>th</sup> December spanning the Market Place, Friary Gardens and the Station. Depending on the out come of the event will determine whether or this will be a matter for Precept.

Proposed: Councillor Parsons Seconded: Councillor Lord

**RESOLVED: that a one off payment for the sum of £2,500 be made to BR Events.**

Councillor Harris did not take part in the vote  
Pending the evaluation of 2015 event will determine whether this will be a matter for Precept the following year.

**Councillor Steggles asked that her apologies for absence be recorded for the April meeting.**

**18.03.15 Private Session:**

Proposed: Councillor World      Seconded: Councillor Lord

**RESOLVED: to move into Private**