

***RICHMOND TOWN COUNCIL***  
***Minutes of the meeting held on 29 February 2016***

**Present:** Councillors World (Mayor)  
Heap  
Lord  
Harris  
Preece  
Parsons  
White  
Cooke  
Hodgson  
Pearson  
Spencer  
Blease

**One minute's silence was observed in Memory of Councillor John Robinson**

The Mayor wished to thank everyone on behalf of Mrs Kate Robinson for their letters, cards and support. He also thanked Rev'd Chambers for the exceptional Church service.

The Town Clerk reported that Councillor Amanda Adams had resigned and stated that there are now two vacancies for Councillors to serve on Richmond Town Council.

**In attendance:** Ms. H. Lawler, Town Clerk  
Mrs C. Ord, Assistant Town Clerk  
Rev'd J. Chambers

The Mayor informed the meeting that the order of Agenda would be changed and that Standing Orders would be exempt for Item 3 to enable members of the public to speak. Agenda Item 14 plus an additional Item 14(a) Quaker Lane to be discussed under Item 3 (County Councillor)

Agenda Items 17 and 20 will be debated under Item 4 (District Councillors).

Proposed: Councillor World      Seconded: Councillor Lord

**RESOLVED: that Standing Orders be suspended:**

**01.02.16 Apologies:** Councillor Steggles

**05.02.16 Declarations of Interest:**

It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

**02.02.16 Public Open Session:**

There were five members of the public present.

**03.02.16 County Councillor:**

Proposed: Councillor World      Seconded: Councillor Lord

**RESOLVED:** to remove Standing Orders

County Councillor Parsons gave an update on the road maintenance issues at Cross Lanes. He reported that the road is to be resurfaced and will be the subject of a road closure. However, he added that a date for the works has yet to be decided. The lighting on Gilling Road, possible changes the town bus service and Library funding were also discussed.

Memorial Seat – Westfields

Proposed: Councillor White      Seconded: Councillor Harris

**RESOLVED:** that a letter be sent to NYCC giving the Town Council's permission for the seat on Westfields.

This decision was unanimous.

Dead Trees

It has been brought to Councillors' attention that a cherry tree near the Ship Inn on Frenchgate and two trees along Newbiggin have been removed as they were unsafe.

Proposed: Councillor Lord      Seconded: Councillor Preece

**RESOLVED:** that a letter be sent to NYCC asking if they would replace the trees.

Experimental Road Traffic system – Quaker Lane

Discussion took place regarding a proposed 18 months' experimental traffic system and members of the public were invited to voice their views.

Proposed: Councillor World      Seconded: Councillor White

**RESOLVED:** that if North Yorkshire County Council are minded to continue with this scheme the Town Council wish to invite NYCC to hold a public meeting in the Town Hall.

County Councillor Parsons did not take part in the vote.

**04.02.16 Traffic Flow – Library Roundabout:**

14.02.16 This item has been moved out of sequence

Members discussed the traffic congestion from the traffic lights at the bottom of Barrack Hill down onto Victoria Road/Reeth Road and Dundas Street. Councillor White stated that the problem has been exacerbated since the introduction of new LED lights.

Proposed: Councillor White      Seconded: Councillor

**RESOLVED: that a letter be sent to Highways Traffic Management Division asking that they monitor the problem by commissioning an independent road traffic flow survey, with a view to making adjustments to the lights.**

**Green Waste Collection – Payment Method**

17.02.16 This item has been moved out of sequence

Councillor Harris drew members attention to Richmondshire District Council's request for payment for the service only by credit card or online and was dismayed to find no mention of an alternative method of payment. He felt that this was unacceptable as there are a considerable number of people without those facilities available to them.

Councillors were informed that an apology had been received from Richmondshire District Council stating that this was a mistake and should not of happened. Payment can also be made by cheque or cash if preferred.

**Spraying of Dog Fouling**

20.02.16 This item has been moved out of sequence

Discussion took place regarding Richmondshire District Council's proposal to spray the dog fouling green which is not permanent but would last approximately 6 weeks.

**04(a)02.16** Proposed: Councillor Lord      Seconded: Councillor Preece

**RESOLVED: that Standing Orders be reinstated.**

**06.02.16**      **Minutes:**

Proposed: Councillor Lord      Seconded: Councillor Preece

**RESOLVED that the Minutes of the Town Council Meeting held on 18 January 2016 be accepted as a true record.**

**07.02.16**      **Updates:**

No updates to report

**08.02.16**      **Town Clerk's Report:**

Defibrillator

The Town Clerk reported that the location for the defibrillator has now been agreed and awaits the necessary permission for listed building consent. The claim for funding is in progress.

Vacancies for Two Councillors

There are now two vacancies on the Town Council due to the untimely death of Councillor John Robinson and the resignation of Councillor Amanda Adams. If an election is not called by 11<sup>th</sup> March then the vacancies will be filled by co-option.

C04.02.16 – The Robinson Allotments

The Town Clerk informed members that Mrs Robinson and Family had been delighted to accept that Town Council's offer to rename the allotments at Round Howe "The Robinson Allotments" in memory of her husband John.

Lighting of the Beacon

The Town Clerk has received confirmation that this will take place on 21<sup>st</sup> April 2016 at 7.30 pm.

Coffee Morning – Thursday 31<sup>st</sup> March 2016

Councillor Parsons announce that there would be coffee morning on Thursday 31<sup>st</sup> March in the Town Hall to raise funds towards the late Councillor John Robinson's Charities, in his roll as Richmondshire District Council Chairman. All gifts, cakes and offers of help are most welcome.

Marquis of Zetland

The Town Clerk informed members that the Town Hall Keeper has sourced a photograph of the Mayor 1895-96 (Marquis of Zetland) and asked that the photograph be included in the Mayor's Gallery where there is currently a void.

Proposed: Councillor Preece      Seconded: Councillor World

**RESOLVED: that permission be granted.**

Thompson Trust

Rev'd Chambers asked that a volunteer Councillor be appointed to The Thompson Trust in place of the late Councillor Robinson.

Proposed: Councillor Harris      Seconded: Councillor Lord

**RESOLVED: that Councillor Paul Spencer be appointed as the Town Council representative (2016-2019)**

**09.02.16      Communications:**

The correspondence was noted.

**10.02.16      Accounts:**

Proposed: Councillor Lord      Seconded: Councillor Preece

**RESOLVED: that the accounts for January 2016 be accepted.**

**11.02.16      Committees:**

Planning                      20 January 6  
   03 February 2016  
   17 February 2016

Minutes of the above Planning Meetings were noted.

Community                      11 January 2016

Proposed:      Councillor White      Seconded:      Councillor Spencer

**RESOLVED: that the Minutes of the above Community Meeting be accepted as a true record.**

**12.02.16      Outside Bodies:**

Councillor Pearson reported that she had attended a meeting of the Walking and Book Festival and the organisation passed on their thanks to the Town Council for their annual donation.

It was reported that the annual “Residents free access to Richmond attractions” was a success with over 500 people taking up the opportunity to look round.

**13.02.16      The following item has been moved out of sequence  
Nomination of Mayor 2016/17:**

**15.02.16      Financial Regulations 2016/17:**

Councillors had previously been supplied with a copy of the regulations with additions highlighted in red.

Proposed:      Councillor Lord      Seconded:      Councillor Harris

**RESOLVED: that the amended Financial Regulations be adopted.**

This decision was unanimous.

**16.02.16      Political Party - Use of Town Hall for Public Meeting:**

The Town Clerk informed members that a request had been received from a Political Party to hold a Public Meeting in the Town Hall on the EU Referendum.

Proposed:      Councillor World      Seconded:      Councillor Harris

**RESOLVED: that permission be given to hold a Public Meeting on the EU Referendum.**

Councillor Preece abstained from the vote.

**16(a).02.16      Use of Town Hall by Political Parties  
Proposed:      Councillor Heap      Seconded:      Councillor Parsons**

**RESOLVED: that with the exception of the EU Referendum and coffee mornings(non political) the Town Hall will not take bookings from political parties**

Councillors Spencer and Hodgson abstained.

**18.02.16 YLCA:**

Proposed: Councillor Parsons Seconded: Councillor Preece

**RESOLVED: that Councillor Pearson be the Town Council's representative with access to the YLCA website.**

**19.02.16 Alms Houses:**

The Town reported that she was awaiting legal advice.

Proposed: Councillor Parsons Seconded: Councillor Lord

**RESOLVED: that Alms Houses be placed on the Agenda at the next Town Council Meeting.**

This item has been taken out of sequence.

**13.02.16 Nominations for Mayor 2016/17:**

Proposed: Councillor Heap Seconded: Councillor Preece

**RESOLVED: that Councillor Lord be nominated as Mayor for 2016/2017**

**21.02.16 Resolution to Move into Private Session**

Proposed: Councillor Lord Seconded: Councillor White

**RESOLVED: to move into Private Session**