

RICHMOND TOWN COUNCIL
Minutes of the meeting held on 27 February 2017

Present: Councillors Lord - Mayor
Preece
Blease
Harris
Parsons
Hodgson
Spencer
Heap
World
Bryant
White
Croasdell
Cooke

In attendance: Ms. H. Lawler, Town Clerk
Mrs C. Ord, Assistant Town Clerk
Rev'd Canon Chambers

A prayer for Mr. R. Chandler (Town Council Pinder) and his family was given by Rev'd Canon Chambers.

01.02.17 Apologies: Councillors Steggles

02.02.17 Public Open Session:

The Mayor acknowledged past Councillor Pearson who had recently tendered her resignation and was seated in the public gallery.
The Mayor thanked past Councillor Pearson for all her hard work during her time as an East Ward Councillor.

Proposed: Councillor Lord Seconded: Councillor Parsons

RESOLVED: that a vote of thanks to past Councillor Pearson be recorded.

This decision was unanimous.

03.02.17 County Councillor:

County Councillor Parsons informed members that repair work to Station Bridge did not commence on the 20th February as planned but had been assured that work would start today (27.02.17). He also reported that cobbling work in Bargate will commence at the beginning of April. Parking permits will be issued to residents to allow them to park in the Market Place during the closure of Bargate. Councillor World asked that residents be reminded about the Market days.

04.02.17 Richmondshire District Councillor:

Councillor Lord gave an update on quotes received for turf and grass matting for the play Park at Cross Lanes/Pilmoor. He stated that the work should be complete at the end of March, weather permitting.

05.02.17 Declarations of Interest:

It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

06.02.17 Minutes:

Proposed: Councillor Cooke Seconded: Councillor Preece

RESOLVED that the Minutes of the Town Council Meeting held on 30 January 2017 be accepted as a true record.

07.02.17 Updates:

No updates.

08.02.17 Town Clerk's Report:

Resignation of Councillor Sheila Pearson – East Ward

The Town Clerk acknowledged that this matter had already been dealt with.

Repairs to stone work in Finkle Street - Catenary Wire

The Town Clerk had previously informed members of repairs requiring urgent attention. This work has now been completed at a cost of £1,250 plus VAT.

Repairs to Chimney and ceiling in the Council Chamber – Town Hall

Members had been made aware of defective lead work around the chimney stack allowing ingress of water which caused damage to the ceiling of the council chamber.

The Town Clerk reported that repairs have been completed and an account for £1,350 plus VAT had been received. The redecoration work will commence as soon as possible.

Proposed: Councillor Spencer Seconded: Councillor Heap

RESOLVED: that

- a) **costs for the Finkle Street repairs be approved and debited from the General Fund.**
- b) **costs for Town Hall repairs be approved and debited from the General Fund.**

Defibrillator

The Town Clerk informed members that a Saturday coffee morning event where a demonstration of the defibrillator had taken place was well attended. Another coffee morning/defibrillator demonstration event is planned in the spring and will also include First Responders.

Proposed: Councillor World Seconded: Paul Spencer

RESOLVED: that arrangements be made for a publicity photograph to be taken showing those responsible for initiating and funding the project.

Councillor Hodgson asked if information leaflets could be provided at the next session.

09.02.17 Communications:

The correspondence was noted.

10.02.17 Accounts:

Proposed: Councillor Cooke Seconded: Councillor Hodgson

RESOLVED: that the accounts for January 2017 be approved.

11.02.17 Committees:

Planning - 25 January 2017
 - 15 February 2017
 -

Minutes of the above Planning Meetings were noted.

Community 05 December 2016
 16 January 2017
 20 February 2017

Proposed: Councillor White Seconded: Councillor Lord

RESOLVED: that the Minutes of the above Community Meetings be accepted as a true record.

Resources 05 December 2016
 09 January 2017

Proposed: Councillor Heap Seconded: Councillor Parsons

RESOLVED: that the Minutes of the above Resources Meetings be accepted as a true record.

12.02.17 Outside Bodies:

YLCA

A copy of minutes from a recent meeting had been distributed to all councillors. Councillor Hodgson informed members that she had attended the meeting.

The Princes Trust

Councillor Lord informed members that he had attended meetings of the Trust which is currently running a 12 week course for young people. He gave a report on their aims and asked that Councillors consider becoming involved.

Achievement of Life Awards

Councillor Lord asked that the Town Council support the Junior Fire Brigade in their endeavour to run five courses for young people.

Proposed: Councillor Harris Seconded: Councillor Lord

RESOLVED: that Richmond Town Council give their support to the Princes Trust and Junior Fire Brigade.

The above decisions were unanimous.

13.02.17 Friary Gardens:

Councillor Spencer declared an interest.

A letter from Richmondshire District Council regarding the electrical boxes had previously been circulated to all members. Further discussion took place regarding the use of the electrical boxes by the Duck Club for festive lighting.

Proposed: Councillor Preece Seconded: Councillor Spencer

RESOLVED: that

- a) **the Town Clerk contact Mr. Hudson at RDC to ascertain whether the Duck Club are the sole users of 10 No. electrical sockets in Friary Gardens**
- b) **a request for a copy of the quotation for remedial works be made.**
- c) **RDC be asked to provide a copy of the application form for use of Friary Gardens. Upon receipt the document to be circulated to all Councillors.**
- d) **these matters to be discussed at the next Community Meeting.**

14.02.17 Nominations for Mayor 2017/18:

Councillor Lord requested that this item be placed as last item on the agenda.

15.02.17 Risk Assessments 2017/18 – Town Hall and Market Hall:

Documents relating to the above had been circulated to all members prior to the meeting.

Proposed: Councillor Parsons Seconded: Councillor Preece

RESOLVED: that both documents be approved.

The Town Clerk was requested to update the risk assessment for the Town Crier. (Councillor Heap)

16.02.17 Catenary Wires:

The Town Clerk informed Councillors that she is still waiting for a response from the company who carried out the catenary wire checks in November.

Discussion took place regarding the funding for necessary works associated with festive lighting.

Proposed: Councillor Parsons Seconded: Councillor Preece

RESOLVED: that quotations for removal of wires, making good stonework and any electrical work involved be forwarded to the Community Committee.

17.02.17 External Audit – 2015/16:

Proposed: Councillor Heap Seconded: Councillor Harris

RESOLVED: that the above document be approved.

18.02.17 Dementia Friendly:

Councillor World outlined the steps taken in making people aware of this project and how staff and Councillors can assist those affected by dementia. He informed members that RDC had agreed in principle to look at the introduction of a “Forget-me-not” parking scheme which would provide additional spaces, separate from the blue badge scheme.

Proposed: Councillor World Seconded: Councillor Lord

RESOLVED: that the Town Council will become a Dementia Friendly authority.

This decision was unanimous.

19.02.17 Boundary Riding:

Discussion took place regarding Boundary Riding. The Mayor reported that he had already raised the 2018 event with the Army whilst attending another meeting. The event will take place on the last Wednesday in August 2018.

Proposed: Councillor Preece Seconded: Councillor Lord

RESOLVED: that Boundary Riding be placed on the next Community Agenda when lead Councillors will be appointed.

14.02.17 Nominations for Mayor 2017/18:

Councillor Cooke

Proposed: Councillor White Seconded: Councillor Spencer

Councillor Lord

Proposed: Councillor Preece Seconded: Councillor Heap

Councillor Parsons

Proposed: Councillor World Seconded: Councillor Parsons

Three rounds of voting took place.

RESOLVED: that Councillor Parsons be nominated as Mayor elect for 2017/18

The Mayor offered his congratulations to the Mayor elect, Councillor Parsons.