

***RICHMOND TOWN COUNCIL***  
***Minutes of the meeting held on 27 April 2015***

**Present:** Councillors World (Mayor)  
Heap  
Harris  
Blease  
Robinson  
Preece  
Curran  
Lord  
Parsons  
Adams  
White

**In attendance:** Ms. H. Lawler, Town Clerk and Mrs C. Ord Assistant  
Town Clerk

**01.04.15 Apologies:** Councillors Cooke, Kilvington-Mason, Steggles and  
Rev'd Chambers

**Absent:** Councillor Hedges.

**02.04.15 Public Open Session:**

There were no questions from members of the public.

**03.04.15 County Councillor:**

County Councillor Parsons gave updates on the market place cobbling and work being carried out to the "Green Bridge" at the bottom of the town. He stated that it could be another two months before works to the bridge are completed. However, the Duck Race will go ahead as normal. Councillor White reported that trees obscure the "Richmond" sign on the A1 at Catterick.

**04.04.15 District Councillors:**

There were no questions.

**05.04.15 Declarations of Interest:**

It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

**06.04.15 Minutes:**

Proposed: Councillor Lord      Seconded: Councillor Robinson

**RESOLVED that the Minutes of the Town Council Meeting held on 30 March 2015 be accepted as a true record, subject the word “committee” being added to Minute 14.02.15.**

**07.04.15 Updates:**

There were no updates

**08.04.15 Town Clerk’s Report:**

**Amalgamation of 9<sup>th</sup>/12<sup>th</sup> Royal Lancers and the Queen’s Royal Lancers**

The Town Clerk gave an update on the event organised by the Military and scheduled for Saturday 2<sup>nd</sup> May, when HM the Queen will be in attendance. Town Councillors, VIP’s and visiting Mayors and their guests are invited to attend the Town Hall for refreshments at 12.00 noon and will then process to the Castle at 1.45p.m. Members were informed that the Town Council may be hosting Prince Andrew, The Duke of York.

There will be a march through the town from Nuns Close into the Castle at 2.00 p.m. and a march back to Nuns Close at 3.00 p.m. Rolling road closures will be in operation on both occasions. The outdoor Market will be sited on the Farmers’ Market pitch. All car parks will be free and normal disc parking will operate in the Market Place. Members were briefed regarding security checks.

Proposed: Councillor Lord      Seconded: Councillor Curran

**RESOLVED: that a vote of thanks be recorded to the Town Clerk for the work involved in liaising with the Army and Highways Authorities.**

This vote is unanimous.

Catterick Sunday Market

The Town Clerk informed members that the Proprietor of the Market would be attending a meeting at the Town Hall on Friday 15<sup>th</sup> May.

Town Council Meeting for new Councillors

An Agenda will be sent to Members regarding a meeting scheduled for Wednesday 13<sup>th</sup> May at 6.30p.m. to welcome new Councillors.

Christmas Fair – December 6<sup>th</sup> 2015

The Town Clerk requested a volunteer Councillor to attend future meetings between the organisers of the fair, Richmondshire District Council, the Mayor and the Town Clerk. Councillor Lord’s offer was accepted.

Internal Auditors

The Town Clerk informed members that the Internal Auditors would be attending the offices on Tuesday 5<sup>th</sup> May.

It was agreed that only the Mayor and Town Clerk are required to attend the meeting to discuss the strategic risk assessment with the Internal Auditors.

Green Howard's Museum – sign on the curtilage

Proposed: Councillor Lord      Seconded: Councillor Harris

**RESOLVED: that a new plan of the town be placed in the notice board on the curtilage.**

This decision was unanimous

Paul Curran Trust

The Deputy Mayor, Councillor Curran informed members that the sum of £250 has been raised by the Paul Curran Trust which will be donated towards the cost of supplying the Town Council with a defibrillator. Councillor Curran requested that an approach be made to the Community Opportunity Fund for match funding. Depending on the outcome of enquires one or two defibrillators could be funded.

**10.04.15      Accounts:**

Proposed: Councillor Lord      Seconded: Councillor Robinson

**RESOLVED: that the accounts for March 2015 be accepted.**

**11.04.15      Committees:**

- Planning      - **01 April 2015**

The above Minutes were incorrect and will be re-presented at the next full Council Meeting.

- Planning      - 15 April 2015

Minutes of the above Planning Meetings were noted.

Community      - 02 March 2015

Proposed: Councillor Robinson      Seconded: Councillor World

**RESOLVED: that the Community Minutes be deferred to Private Session to discuss item C06.03.15 Watering Contract.**

**12.04.15 Outside Bodies:**

Councillor Blease reported on the St. George's Day Parade and Church Service at St. Mary's. He stated that it had been well attended by the Scouts and was a very enjoyable event.

**13.04.15 Tourist Information Centre:**

Councillor Parsons stated that he was pleased to be able to inform members that the Tourist Information Centre will shortly be opening in the Library with the collaboration of "Welcome to Richmond" and the Richmond and Lower Swaledale Business Association. The Licence and Insurance are in place and some of the original volunteers will be manning the facility, along with new volunteers. When fully operational it is hoped that the Library opening hours will be extended to include Sundays.

**Mayor Councillor C. World:**

The Mayor's reported that, as this was his last Town Council meeting as Mayor (2014/15), he would like his thanks recorded to all staff. He also thanked the Press representative for attending Council meetings along with members of the public.

The Mayor extended a special thank you to Councillor Linda Curran for the excellent work she has carried out during her term as a West Ward Councillor. The Mayor also thanked two other Councillors who are leaving the Town Council, Councillors Kilvington-Mason and Hedges for their work during their term of office. Councillor Harris was congratulated on his 20 years of service to as a Town Councillor and the Mayor acknowledged two new members who will receive an official welcome after the elections.

Proposed: Councillor Harris Councillor Preece

**RESOLVED: that a vote of thanks to Councillors Curran, Hedges and Kilvington-Mason be recorded.**

**14.04.15 Private Session:**

Proposed: Councillor Lord Seconded: Councillor Harris

**RESOLVED: to move into Private Session**

**20.03.15 Move out of Private Session into Public Session:**

**11.04.15 13a.03.15 Community Minutes – Watering Contract “Just the Job”**

Councillor Robinson informed members that he had received a new quotation and gave an update.

Proposed: Councillor Robinson Seconded: Councillor Lord

**RESOLVED: that the Minutes of the Community Meeting held on 2 March be approved subject to amendment of Minute C.06.03.15 as follows:**

- a) the quotation from Just the Job be accepted for watering of the 2015 floral decorations
- b) the remaining budget be used to purchase new flower tubs/containers

**16a.04.15 Market Agreement:**

The Market Superintendent has expressed the concerns of Outside Market Traders regarding Section 1.8(a) of the new Market Trading Regulations.

Proposed: Councillor Lord      Seconded: Councillor Preece

**RESOLVED: that section 1.8(a) to be replaced by the following:**

- (a) the outdoor market will only be cancelled in Exceptional circumstances beyond the control of the Town Council
- (b) In the unlikely event of the above one month's notice  
With full consultation will be given

**Vote of thanks to the Mayor – Councillor Clive World**

Councillor Lord expressed his personal thanks to the Mayor stating that the work Councillor World had undertaken in his 2014/15 Civic Year had been much appreciated by lots of organizations in the locality and also by those he had visited further afield. He asked that members join him in recording a vote of thanks to the Mayor Councillor Clive World.

Proposed: Councillor Lord      Seconded: Councillor Preece

**RESOLVED: that a vote of thanks be recorded to the Mayor Councillor World**

This decision was unanimous