

***RICHMOND TOWN COUNCIL***  
***Minutes of the meeting held on 26 June 2017***

**Present:** Councillors Parsons - Mayor  
Croasdell - Deputy Mayor  
Preece  
Harris  
Hodgson  
Steggles  
World  
White  
Spencer  
Cooke  
Blease  
Hadden

**In attendance:** Ms H. Lawler (Town Clerk)  
Mrs. C. Ord (Assistant Town Clerk)  
Mrs G. Lunn (Mayor's Chaplain)

**01.06a.17 Apologies:** Councillors Bryant, Heap and Lord

Councillor Cooke apologised for his late arrival.

**02.06a.17 Public Open Session:**

Two members of the public were present.

A member of the public addressed the council on behalf of residents at Queen's Court. Councillors were provided with a written summary relating to Richmondshire District Council's intention to replace the current meter system with a fixed weekly charge.

Proposed: Councillor Parsons      Seconded: Councillor World

**RESOLVED: that a letter be sent to Richmondshire District Council raising the following points and expressing anger at the way in which this matter has been dealt. Residents face an increase in the cost of water and heating should the new system of charging a fixed weekly charge of £3.30 be implemented. The proposals also deny residents the ability to choose how they use their hot water and heating. The Town Council request that meters being removed be replaced with smart meters as per the Government initiative, which is to provide every home with a smart meter to monitor use.**

Mayor's Coffee Morning

To be held on Saturday 8<sup>th</sup> July. The Mayor stated that he would appreciate the offer of help to run the event and gratefully receive cakes and raffle prizes.

### Pop-up Gallery

Following the success of a previous event the Mayor will be holding a Pop-up Gallery on Sunday 9<sup>th</sup> July at the Town Hall during the afternoon. Tea and coffee will be available.

#### **03.06a.17 County Councillor:**

County Councillor Parsons and Councillor World attended a recent meeting of the NYCC Richmondshire Area Committee.

County Councillor Parsons also reported that disc parking signs will be provided and there will be no costs involved. The signs will be in situ within the next couple of months. Members were informed that a discussion on parking permits for three residential areas had also taken place.

Proposed: Councillor World                      Seconded: Councillor Steggles

**RESOLVED: that a letter be sent to NYCC supporting residents of Castle Hill and Frenchgate in obtaining parking permits.**

#### **04.06a.17 Richmondshire District Councillor:**

Councillor Parsons reported on Richmond Town Football Clubs proposals to erect changing room facilities on the land which is used as a football pitch at Swalegate. He stated that the terms of the lease were not being adhered to and residents had expressed their concerns regarding the development as they already experience parking problems from drivers attending the matches.

Councillor Preece raised the issue of problems with temporary crossing near top of Reeth Road and was informed that the temporary traffic lights have been switched off whilst the issue is resolved.

#### **05.06a.17 Declarations of Interest:**

No Declarations of Interest were made.

#### **06.06a.17 Minutes:**

Proposed: Councillor World                      Seconded: Councillor White

**RESOLVED that the Minutes of the Town Council Meeting held on 05 June 2017 be accepted as a true record, subject to the amendment agreed.**

Councillors Harris, Cooke and Spencer abstained from the vote.

#### **07.06a.17 Updates:**

There were no updates.

**08.06a.17 Town Clerk's Report:**

Town Clock

The Town Clerk gave an update on the Town Clock repairs and stated that she had been informed by the contractor that work should commence 3<sup>rd</sup> July.

Bradbrook Trophy

Members discussed the purchase of an extra trophy to be presented at First Fruits in memory of the late Mr. D. Bradbrook of Ravensworth Nurseries. Mr Bradbrook and Mr Hannah had been staunch supporters of the town and generous in their support of the town's floral decorations.

Proposed: Councillor Parsons    Seconded: Councillor Cooke

**RESOLVED: that a trophy be purchased.**

This decision was unanimous.

Market Hall

Members were informed that a local architect had been requested to draw up specifications for the damp proof work required to the rear wall of the Market Hall. On receipt of the specification further quotations will be sought.

Staff Parking

The Town Clerk informed members that staff will receive individual application forms to facilitate parking in the long stay car park.

**09.06a.17 Communications:**

The correspondence was noted.

**10.06a.17 Accounts:**

Proposed: Councillor Preece    Seconded: Councillor Parsons

**RESOLVED: that the accounts for May 2017 be approved.**

**11.06a.17 Committees:**

Planning        -        21 June 2017

Minutes of the above Planning Meetings were noted.

Councillors discussed a recent planning meeting that was not quorate.

Proposed: Councillor Parsons    Seconded: Councillor Preece

**RESOLVED: that should future planning meetings not be quorate, then a list of the comments made at that meeting be forwarded to the District Council.**

Members were reminded that all Councillors who are not District Councillors are required to serve on the Planning Committee.

Community - 19 June 2017

Members were informed that a Duck Club meeting has been scheduled for 7<sup>th</sup> July and will be attended by Councillors World, Hodgson and White.

Proposed: Councillor White      Seconded: Councillor Cooke

**RESOLVED that the Minutes of the above Community Meetings be accepted as a true record.**

Members were informed that three hanging baskets had been taken from outside the Town Hall. Members asked that they be replaced.

Bench outside Town Hall

The Town Clerk was asked to seek advice on re fixing the bench as it was reported that some of the concrete had started to crumble.

**12.06a.17      Outside Bodies:**

The Mayor informed members that he had recently attended a meeting of the Scouts but nothing further to report.

Councillor Spencer reported on a meeting with the Thompson Trust which is considering the auction of its property due to lack of funds available to carry out major repair works. He stated that he would keep the council informed of developments.

**13.06a.17      Resources Committee Election :**

Councillors World, Preece and White were elected to serve on the Resources Committee.

Community Committee

Councillors Parsons and Hodgson were co-opted onto the committee.

**14.06a.17      Internal Auditor:**

Proposed: Councillor Preece      Seconded: Councillor Harris

**RESOLVED: that the Internal Auditors be approved for the years 2017/18 and 2018/19 at the sum of £1,350 (plus VAT) fixed for both years.**

**15.06a.17      CCTV:**

Councillors had been supplied with relevant information prior to the meeting. The documents and exploration of options and costs for the reintroduction of CCTV into Richmond town were discussed.

Proposed: Councillor Parsons      Seconded: Councillor Blease

**RESOLVED: that**

- a) **the Town Clerk enter into discussion with Richmondshire District Council to explore the costs and legal implications.**
- b) **the Town Clerk compile a report with her recommendations and present it to full council on 31<sup>st</sup> July 2017.**

**16.06a.17** Proposed: Councillor Parsons Seconded: Councillor World

**RESOLVED: to move into Private Session**

**17.06a.17** **Private Minutes – Richmond Town Council**

Proposed: Councillor Parsons Seconded: Councillor World

**RESOLVED: that the Private Minutes 5 June 2017 be approved**

**18.06a.17** Proposed: Councillor Parsons Seconded: Councillor World

**RESOLVED: to move out of Private Session.**