

***RICHMOND TOWN COUNCIL***  
***Minutes of the meeting held on 13 May 2015***

**Present:** Councillors World(Mayor)  
Heap  
Harris  
Blease  
Robinson  
Preece  
Lord  
Parsons  
Adams  
White  
Cooke  
Hodgson  
Spencer  
Steggles

**In attendance:** Mrs C. Ord Assistant Town Clerk

**01.05.15 Apologies:** Rev'd Chambers and Ms Heather Lawler, Town Clerk

**02.05.15 Public Open Session:**

There were no members of the public present.

The Mayor, Councillor World welcomed Councillor Spencer and Hodgson two new members of the Town Council.

**03.05.15** It was agreed that Declarations of Interest should be dealt with as and when they arose during the meeting.

**04.05.15 Minutes:**

Proposed: Councillor Lord      Seconded: Councillor Robinson

**RESOLVED that the Minutes of the Town Council Meeting held on 27 April 2015 be accepted as a true record.**

**05.05.15 Updates:**

There were no updates

**06.05.15 Communications:**

The correspondence was noted.

**07.05.15 Committees:**

- Planning - 01 April 2015
- Planning - 29 April 2015

Minutes of the above Planning Meetings were noted.

Community - 02 March 2015

**08.05.15 Outside Bodies:**

Norwegian Twinning Committee

Councillor White informed members that he had attended a meeting of the Norwegian Twinning Committee and reported that the organisation had revised their constitution. He stated that he was treasurer and a member of the organisation and informed members that a requested had been put forward for a representative from Town Council to be nominated.

Proposed: Councillor Lord      Seconded: Councillor Robinson

**RESOLVED: that**

- a) **Councillor Adams be nominated as the Town Council representative.**
- b) **the Norwegian Twinning Committee be included in the Annual Meeting Schedule and “Outside Bodies”.**

A1 Roadworks

Councillor Heap reported on a recent meeting and stated that the works were still on schedule for completion during the first half of 2017. Further investigative archaeological work was currently being carried out near Catterick Racecourse due to the discovery of a burial ground.

**09.05.15 Committees and Outside Bodies 2015/16:**

*TOWN COUNCIL OF RICHMOND*  
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*ANNUAL MEETING –18 MAY 2015*

*The Clerk to read the Notice convening the Meeting*

**1. Election of Mayor for the ensuing year**

**(a) Election**

*“That Councillor Clive World be hereby elected Mayor of the Town of Richmond, in the County of North Yorkshire, for the 2015/2016 Civic Year”*

*Proposer – Councillor J. Robinson*

*Seconder – Councillor J. Harris*

(b) *Statutory Declaration of Acceptance of Office*

*The Mayor to say:-*

*“I, Councillor Clive Ronald World, having been duly elected Mayor of Richmond in the County of North Yorkshire, hereby declare that I take the said Office upon myself.*

*I will duly and faithfully fulfil the duties of the Mayor of Richmond, according to the Council’s Standing Orders and Code of Conduct, to the best of my judgement and ability.”*

(c) *The Mayor to sign and the Clerk to attest the Declaration*

(d) *Oath of Allegiance*

*The Mayor to say:-*

*“I, Councillor Clive Ronald World, do promise and swear that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, her heirs and successors, according to law”.*

(e) *The Mayor to sign and the Clerk to attest the Oath*

(f) *The Mayor’s Speech in response to his Election*

2. *Election of Deputy Mayor*

*To resolve*

*That Councillor S. Parsons be hereby elected Deputy Mayor of the Town of Richmond for the ensuing Civic Year.*

*Proposer – Councillor C. World, The Mayor*

*Seconder – Councillor J. Robinson*

3. *Vote of Thanks to Councillor Clive World for his Services as Mayor during the past year*

*To resolve*

*That the deep thanks and gratitude of the Council be accorded to Councillor Clive World for the manner in which he has discharged his duties as Mayor during the past year, for the way in which he has throughout that period upheld the dignity of the Office, and for the unvarying courtesy and impartiality which he has displayed when presiding over the deliberations of the Council.*

*Proposer – Councillor J. Harris*

*Seconder - Councillor J. Preece*

*Councillor Clive World to reply*

4. *Apologies*

5. *Minutes*

*To resolve*

*That the Minutes of the Annual Mayor Making Meeting held on the 19 May 2014 be approved and adopted.*

*Proposer – Councillor J. Steggles*

*Seconder – Councillor B. Heap*

6. *Annual Allowances to the Mayor and Deputy Mayor*

*To resolve*

*That the following allowances be made available to the Mayor and Deputy Mayor for Civic Duties during the ensuing Civic Year :-*

*Mayor           £2500*

*Deputy Mayor £160*

*Proposer – Councillor A. Adams*

*Seconder – Councillor O. Blease*

*The Clerk to formally announce Items 7-16:-*

7. *Appointment of Mayor's Chaplain*

*To announce the appointment by the Mayor of the Mayor's Chaplain for the ensuing year. The Mayor's Chaplain for the year will be the Reverend J. Chambers*

8. *Mayor's Sunday*

*The Mayor will attend a Service on Sunday, 28 June at 10 am at St. Mary's Church*

9. *Mayoress at Home* – *The "Mayoress at Home" will be held on a date to be arranged.*

10. *Mayor's Coffee Morning* – *Saturday 11 July 2015*

11. *Parish Meeting* – *The Parish Meeting will be held on Monday 21 March 2016 at 6.00 pm*

12. *First Fruits Ceremony* – *On Saturday, 12 September 2015*

13. Mayor's Charity Evening – To be held on a date to be arranged
14. Garden Competition – the Garden Competition will be held on Wednesday  
24 June 2015
15. Allotments Competition – the Allotments Competition will be held on Friday,  
17 July 2015

16. Sergeants-at-Mace, Halberdiers and Bannermen

1. That Mr. A. Macey be appointed Senior Sergeant-at-Mace
2. That Mr. G. Petty be appointed Sergeant-at-Mace
3. That Mr. M. Wood be appointed as Bannerman
4. That Mr. C. Wells, Mr.A. Leddy, Mr. S. Dockerty and Mr. T. Ripley be appointed as Halberdiers and Deputies

Proposer – Councillor S. Parsons  
Seconder – Councillor J. Preece

17. Meetings

To resolve

That the Meetings of the Council be held on the following dates at 6.30 pm

1 June 2015

29 June 2015

27 July 2015

28 September 2015

26 October 2015

30 November 2015

25 January 2016

29 February 2016

21 March 2016

25 April 2016

16 May 2016

18. Committees of the Council and other Committees

*To resolve*

*That the following members be appointed to the stated Committees:*

Resources Committee

*Members:* Councillor S. Parsons  
Councillor R. White.  
Councillor B. Heap  
Councillor O. Blease  
Councillor S. Cooke  
Councillor J. Steggles  
Councillor C. World  
Councillor J. Harris

Councillor J. Preece  
Councillor R. Lord

Community Committee:

*Members:* Councillor A. Adams  
Councillor R. White  
Councillor S. Cooke  
Councillor C. World  
Councillor J. Robinson  
Councillor J. Preece  
Councillor L. Hodgson  
Councillor P. Spencer  
Councillor R. Lord.  
Councillor J. Harris

Donations Committee

*Members:* Councillor S. Parsons  
Councillor A. Adams  
Councillor B. Heap  
Councillor O. Blease  
Councillor J. Steggles  
Councillor J. Harris  
Councillor L. Hodgson  
Councillor P. Spencer

Appeals Committee

*Members:* Councillor A. Adams  
Councillor J. Robinson  
Councillor L. Hodgson  
Councillor P. Spencer

**Planning Committee**

**Members:**     **Councillor A. Adams**  
                  **Councillor R. White**  
                  **Councillor O. Blease**  
                  **Councillor S. Cooke**  
                  **Councillor J. Harris**  
                  **Councillor J. Preece**

**19. Representatives on Outside Bodies**

**Yorkshire Local Councils Association**

**Councillor J. Harris**

**Friends of Richmond Friary Community Hospital**

**The Mayor, Councillor C. World     Sub: Councillor R. Lord**

**Georgian Theatre Trust**

**The Mayor, Councillor C. World     Town Clerk, Ms Heather Lawler**

**Richmondshire Museum**

**The Mayor, Councillor C. World     Sub: Councillor R. White**

**The undermentioned are the Parish Representatives for the following schools:-**

**Richmond School Trustees**

**Councillor J. Steggles**  
**Councillor B. Heap**  
**Councillor R. Lord**  
**Councillor O. Blease**

**Thompson Charity (4 years)**

**Councillor John Robinson (2019)**

**Richmond and Lower Swaledale Business Association**

**Councillor C. World                     Sub: Councillor J. Harris**

**Richmondshire Local Sports Council**

**Councillor R. Lord**

**Richmondshire Scout Council**

*Councillor O. Blease*

*Sub: Councillor L. Hodgson*

**Fair Trade**

*Councillor L. Hodgson*

*Sub: Councillor P. Spencer*

**Richmondshire Area Committee**

*Councillor Clive World (2017)*

**Foreign Commonwealth**

*Councillor P. Spencer*

*Sub: Councillor S. Parsons*

**Welcome to Richmond**

*Councillor S. Parsons*

**Norwegian Twinning Committee**

*Councillor A. Adam*

***Resolutions 17, 18 and 19***

***Proposer – Councillor J. Steggles***

***Seconder – Councillor J. Preece***

Proposed: Councillor Parsons    Seconded: Councillor Preece

**RESOLVED: that the Annual Meeting document be approved.**

**10.05.15**    Proposed: Councillor Lord    Seconded: Councillor Robinson

**RESOLVED: to move into Private Session**

**13.05.15**    Proposed: Councillor Lord    Seconded: Councillor Preece

**RESOLVED: to move out of Private Session into Public Session**

**12.05.15**    **Election of Mayor 2015/16:**

Proposed: Councillor Robinson    Seconded: Councillor Harris

**RESOLVED: that Councillor C. World be elected Mayor for 2015/2016**