

## **RICHMOND TOWN COUNCIL**

### **MINUTES OF THE COMMUNITY MEETING HELD AT 6.30 PM ON MONDAY 18 SEPTEMBER 2017 IN THE MAYOR'S PARLOUR, TOWN HALL, RICHMOND**

**PRESENT:** Councillors: White (Chair)  
World (Vice Chair)  
Parsons  
Hodgson  
Spencer  
Preece  
Hadden

**In attendance:** Mrs C. Ord, Assistant Town Clerk  
Mr. F. Stockton – Richmond Duck Club  
Mrs M. McLuckie - RLSBA

**C.01.09.17 Apologies:**  
Councillors Bryant and Cooke  
Mr. G. Barber – Robinson Allotments  
Mr. S. Savage – Richmond Round Table  
Mrs. J. Chaudhri – Westfields Allotments  
Mr. G. Lloyd – Richmond Cycling Club

The Mayor requested that an emergency item be placed on the Agenda at the end of the meeting.

Copies of allotment representatives meeting notes held on 14<sup>th</sup> of September were distributed to Councillors.

**C.02.09.17 Public Open Session:**

No members of the public were present other than the above representatives.

Councillor White reported that he had received a complaint from a member of the public regarding an over grown footpath on Darlington Road. It was noted that the responsibility lay with the owner of the garden and if the owner of the property does not cut back and clear the shrubs overhanging the footpath then a complaint to North Yorkshire County Council is the next step.

**C.03.09.17 Declarations of Interest:**

There were no declarations of interest.

### Minutes C10a.07.17 – Friary Gardens Christmas Lights

An email had been received by the Town Clerk from Mr. Savage who had attended the above meeting in his capacity as Chairman of Richmond Round Table. He drew attention to points in the Minutes which he felt were not an accurate reflection of his involvement and Members were requested to note the following points made: Mr. Savage is not a member of the Duck Club and any comments he made during the meeting were in his capacity as Insurance Agent to the Duck Club. He also stated that he advised that the proposal that the Duck Club make a donation to the RDC for repairs of the lights is not something that would be indemnified by their insurance and explained why this is the case. He further stated that he is totally impartial with regard to the switch boxes in Friary Gardens and asked that this is also reflected in the Minutes. The comments were noted.

### **C.04.09.17 Christmas Lights:**

#### Friary Gardens

The Chair informed the meeting that the electricity boxes in Friary Gardens were in the process of being repaired. Councillor Spencer asked whether the boxes would be larger than the original ones as originally mentioned by the District Council representative. Councillor White reminded Councillor Spencer about the conversation he had recently had with the Town Clerk where he was advised to speak to the representative if he had a problem. Mr. Stockton added that the switch boxes had to be of greater depth otherwise they were no good. The Chair reiterated that the work was being carried out and declared the matter closed.

#### Lighting poles

Councillor Preece informed members that the infrastructure work to the lighting poles should commence this week. Councillor Parsons asked for clarification on relevant planning permission as the poles are within the conservation area. Councillor Preece stated that he would check the details with the Town Clerk.

#### Carol Singers – Christmas Lights Switch On

An enquiry had been received asking whether choirs will be invited to sing Christmas Carols this year. It was agreed that choirs will be invited to sing in the town. However, Councillors stated that there will be no choirs in the Market Hall.

#### Cycle India Challenge

The Chair read an email received by the Town Clerk from two individuals undertaking the above challenge asking whether it is possible to hold a pancake stall at the Christmas Lights switch on to help raise funds for various cancer charities.

Members granted permission in principle, subject to sight of public liability insurance and necessary food hygiene certificates.

**C.05.09.17 Floral Decorations:**

Councillor Spencer asked that the contractor be notified to cease watering the floral decorations.

Councillor Spencer reported that he is looking into the purchase of bulbs to be planted at various sites with the assistance of students from SFX School.

**C.06.09.17 Fireworks:**

The Town Clerk and two representatives will attend a meeting at 10.30 a.m. on Friday 22<sup>nd</sup> September at Richmond School to discuss the fireworks event.

**C07.09.17 Allotments:**

The allotment AGM is scheduled for Wednesday 18<sup>th</sup> October at 7.00 p.m.

Rent increase

Proposed: Councillor Preece      Seconded: Councillor Hodgson

**RESOLVED: that the allotment rents be increased by £1 this year.**

Councillor Spencer asked that his vote against the increase be recorded.

Discussion took place on a further £2 increase per allotment relating to allotment holders insurance cover. Councillor Parsons asked for clarification on the payment of the policy excess. Councillor Preece reported that he would check the insurance details with Town Clerk and report at the Town Council meeting on Monday 25<sup>th</sup> September.

Notice Board –Reeth Road Allotments (Site No. 4/4a)

Proposed: Councillor Preece      Seconded: Councillor Parsons

**RESOLVED: that a notice board be purchased for Reeth Road Allotments up to the sum of £400.**

Removal of rubbish

Proposed: Councillor White      Seconded: Councillor Preece

**RESOLVED: that retrospective permission be granted for the provision of a skip to remove waste from Robinson allotments at a cost of £76.**

**C08.09.17 Civic Events:**

The Mayor informed the meeting of the following Civic events:

Richmond Youth Theatre at Richmond Town Hall – Saturday 18<sup>th</sup> November

WAGS Choir with Mrs C. Gedye (Freeman) - Saturday 25<sup>th</sup> November 2017 at Richmond Town Hall

Richmond Town Carol Concert – St. Mary’s Parish Church, Wednesday 6<sup>th</sup> December 2017

**C09.09.17 Forthcoming Events 2017:**

Saturday 23<sup>rd</sup> September - Duck Club Coffee Morning – Town Hall  
Continued:  
Saturday 28<sup>th</sup> October - Duck Club – Halloween Party – Town Hall  
Friday 27<sup>th</sup> October - RBL – Richmond, Launch of Poppy Appeal  
Friday 3<sup>rd</sup> November - RBL Festival of Remembrance Concert, Richmond School  
Sunday 5<sup>th</sup> November - Richmond Town Fireworks Event – Richmond School  
Saturday 11 November - Service of the Crosses – Friary Gardens 11.00 a.m.  
Sunday 12<sup>th</sup> November - Remembrance Sunday  
Saturday 18<sup>th</sup> November - Richmond Youth Theatre – Town Hall  
Saturday 25<sup>th</sup> November - WAGS Choir with Mrs Gedye – Town Hall  
Friday 1 December - Switch on of Christmas Lights  
Wednesday 6<sup>th</sup> December - Richmond Town Carol Concert – St Mary’s Parish Church.

**The Mayor informed the meeting that on Sunday 1<sup>st</sup> October at 10.00 p.m. weeding of the Remembrance Day route will be taking place and asked all those present to bring their own gardening gloves and volunteer to help clear the route.**

Mrs M. McLuckie - RLSBA

Mrs McLuckie informed members that she would be sending out invitations to an event to be held at the Georgian Theatre Royal. Mr J. Haise will be giving a talk on the Great British High Street and she hoped that she hoped lots of Town Council members would attend.

**C10.09.17 Date of next meeting: Monday 16 October 2017 at 6.30a.m.**

A general discussion followed, relating to budgets and the allocation of funding to precept lines. Councillor Parsons reminded Members that it was important to give careful consideration to any works envisaged in the next financial and build those costs into figures when it comes to setting precept budget lines for the ensuing year. He acknowledged that any unforeseen expenditure has to be dealt with and if considered necessary by full council debited from the General Fund. However, he reiterated that with the above exception all allocated precept lines must be adhered to.