

## **RICHMOND TOWN COUNCIL**

### **MINUTES OF THE COMMUNITY MEETING HELD AT 6.30 PM ON MONDAY 16 OCTOBER 2017 IN THE MAYOR'S PARLOUR, TOWN HALL, RICHMOND**

**PRESENT:** Councillors: White (Chair)  
World (Vice Chair)  
Parsons  
Hodgson  
Spencer  
Preece  
Bryant

**In attendance:** Mrs C. Ord, Assistant Town Clerk  
Mrs M. McLuckie - RBTA  
Mr. G. Lloyd – Richmond Cycling Club  
Mr. G. Barber – Robinson Allotments

**C.01.10.17 Apologies:**  
Councillors Cooke and Lord  
Mr. S. Savage – Richmond Round Table  
Mrs. J. Chaudhri – Westfields Allotments  
Mr. F. Stockton – Richmond Duck Club

**C.02.10.17 Public Open Session:**

No members of the public were present other than the above representatives.

The representative from Richmond Cycling Club reported that the cycling club will be organising something extraordinary for the Tour de Yorkshire event and any suggestions were welcome. The Mayor gave an update on the event which takes place 3-6 May 2018 (Thursday, Friday, Saturday, Sunday). He stated that the Town Clerk will be on the Richmondshire District Council working group and will keep the Town Council informed of developments.

**C.03.10.17 Declarations of Interest:**

There were no declarations of interest.

**C.04.10.17 Christmas Lights:**

Councillor World offered his help to the Lead Councillor for Christmas Lights. Councillor Preece gave an update on festive lighting and confirmed the time of the switch on ceremony as 7.00p.m. on Friday 1<sup>st</sup> December. He informed Councillors that 15 mini frames in cold white and blue had been ordered (one per lamppost).

Councillor Preece stated that the subject of mulled, wine and mince pies would be discussed at the next meeting.

Proposed: Councillor Preece      Seconded: Councillor White

**RESOLVED: that**

- a) **the sum of up to £3,000 be approved retrospectively for the purchase of festive lighting.**

This decision was unanimous.

Festive Lighting Tender

Councillor Preece informed Members that they were still waiting for a tender specification. Members felt that due to the late timing the following action was necessary.

Proposed: Councillor Preece      Seconded: Councillor Parsons

**RESOLVED: that should the Tender not be received by the end of Tuesday 17 October the existing contractor for Christmas Lights be paid to provide a specification for the new lighting scheme as promptly as possible.**

This decision was unanimous.

**C.05.10.17 Floral Decorations – Tour de Yorkshire:**

The Mayor asked that Tour de Yorkshire be placed on the November Agenda to enable a full discussion to take place and asked that any suggestions be brought to the meeting. He hopes that more detailed information will be available by November.

The representative from the RBTA gave an update regarding discussions with local businesses and also discussed the use of bunting to decorate the town. Members felt that any bunting purchased should be red, white and blue to enable it to be used again at other events and suggested that costs should be built into the precept. The Mayor offered the use of the Mayor's Parlour for RBTA meetings on 23 October at 6.00 p.m. (Tour de Yorkshire) and Monday 6 November at 6.30 p.m. to discuss Yorkshire in Bloom.

Councillor Parsons reported that the Town Clerk has arranged a meeting with the representative at Ravensworth Nurseries to discuss floral decorations, tubs and hanging baskets for the Tour de Yorkshire event.

**C.06.10.17 Floral Decorations:**

Spring bulbs

Councillor Spencer gave an update on proposed purchase of mixed crocus bulbs from a supplier in the town, to be planted at two sites.

Proposed: Councillor Spencer    Seconded: Councillor Parsons

**RESOLVED: that the sum of up to £300 be approved for the purchase of mixed crocus bulbs and planting tools.**

Window boxes and tubs

Proposed: Councillor Spencer    Seconded: Councillor Parsons

**RESOLVED: that**

- a) **6 window boxes be planted with winter planting and bulbs at a cost of £24 per box plus VAT**
- b) **10 tubs be planted with winter planting and bulbs at the cost of £65 per tub plus VAT**

Councillors requested that an approach be made to Lidl regarding the planting up of the roundabout for the Tour de Yorkshire event.

**C07.10.17 Fireworks:**

Councillors were informed that the Town Clerk had approached some organisations to provide Marshalls and more volunteer are needed. Please meet at 5.30p.m. at the school library for a briefing prior to the event. Volunteers are also required to help clear up on Monday morning at 9.00.a.m. Members requested that two push along vacuums be obtained to pick up the debris.

**C08.10.17 Allotments:**

Members were informed that the Allotment AGM takes place this Wednesday the 18 October at 7.00p.m. Allotment holders will be offered allotment insurance for £2. Those not wishing to take up the offer will have to provide proof of their own insurance cover by 1<sup>st</sup> November 2018.

The contractor appointed to carry out work to a trough and footpaths has been asked to commence work as promptly as possible.

Regarding the receipt of a recent email Councillor World stated that he will approach to the allotment holder concerned to offer assistance if required.

**C09.10.17 Civic Events:**

Town Carol Concert will be held on Wednesday 6<sup>th</sup> December at 7.00p.m. at St. Mary's Church. A request was made for SFX and Richmond School to be invited to take part in the concert this year.

**C10.10.17 Forthcoming Events 2017:**

Saturday 28 <sup>th</sup> October -	Duck Club – Halloween Party – Town Hall
Friday 27 <sup>th</sup> October -	RBL – Richmond, Launch of Poppy Appeal
Friday 3 <sup>rd</sup> November -	RBL Festival of Remembrance Concert, Richmond School
Sunday 5 <sup>th</sup> November -	Richmond Town Fireworks Event – Richmond School
Saturday 11 November -	Service of the Crosses – Friary Gardens 11.00 a.m.
Sunday 12 <sup>th</sup> November -	Remembrance Sunday
Saturday 18 <sup>th</sup> November -	Richmond Youth Theatre – Town Hall
Saturday 25 <sup>th</sup> November -	WAGS Choir with Mrs Gedye – Town Hall
Friday 1 December -	Switch on of Christmas Lights
Wednesday 6 <sup>th</sup> December -	Richmond Town Carol Concert – St Mary's Parish Church.

**C11.10.17 Date of next meeting:** Monday 20 November 2017 at 6.30a.m.

Councillor Spencer gave apologies for Councillor Cooke and Mr. Stockton.